

How to create an account as a WDCE student.

- 1 Navigate to <https://www.montgomerycollege.edu/> and click "Apply Now".



2 On the next page, click "Apply Online Now".

3 Click "First Time? Create Account".

4

Fill in the create account form. Be sure to fill in all required fields. Required fields are marked with a red *.



SIGN IN

CREATE ACCOUNT

APPLY ONLINE

Create an Account to Apply to Montgomery College

Student Contact Information

Legal First Name *

Legal Last Name *

Email Address *

We'll send important messages to this address. Please use your own personal email (not a school account or a parent's email).

Confirm Email Address *

Do you have a cell phone?

☒ Yes ☐ No

By submitting your information, you agree to receive text messages from us. If you no longer wish to receive these messages, you can opt out at any time by replying 'STOP' to

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Select the "I am planning to attend Workforce Development and Continuing Education (WDCE) noncredit courses" option.

Home Phone

Additional Information

Birth Date *

11/21/2000

Have you previously applied, registered, or attended Montgomery College?

No

Please choose the option that best describes you.

I am planning to attend Workforce Development and Continuing Education (WDCE) noncredit courses

When do you plan on starting classes at MC? *

Account Information

Your password must be between 6 and 15 characters and include at least one uppercase letter, one lowercase letter, one number, and one special character.

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Select the term of the first class you plan to attend.

For best results, select the term at the top of the list (the earliest term).

Home Phone

Additional Information

Birth Date *

11/21/2000

Have you previously applied, registered, or attended Montgomery College?

No

Please choose the option that best describes you.

I am planning to attend Workforce Development and Continuing Education (WDCE) noncredit courses

When do you plan on starting classes at MC? *

Fall 2025 (August 2025 - December 2025)

Account Information

Your password must be between 6 and 15 characters and include at least one uppercase letter, one lowercase letter, one number, and one special character.

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After filling out the form, click **Create Account**.

Have you previously applied, registered, or attended Montgomery College?

No

Please choose the option that best describes you.

I am planning to attend Workforce Development and Continuing Education (WDCE) noncredit courses

When do you plan on starting classes at MC? *

Fall 2025 (August 2025 - December 2025)

Account Information

Your password must be between 6 and 15 characters and include at least one uppercase letter, one lowercase letter, one number, and one special character.

Password *

Confirm Password *

Create Account

[Privacy Policy](#)

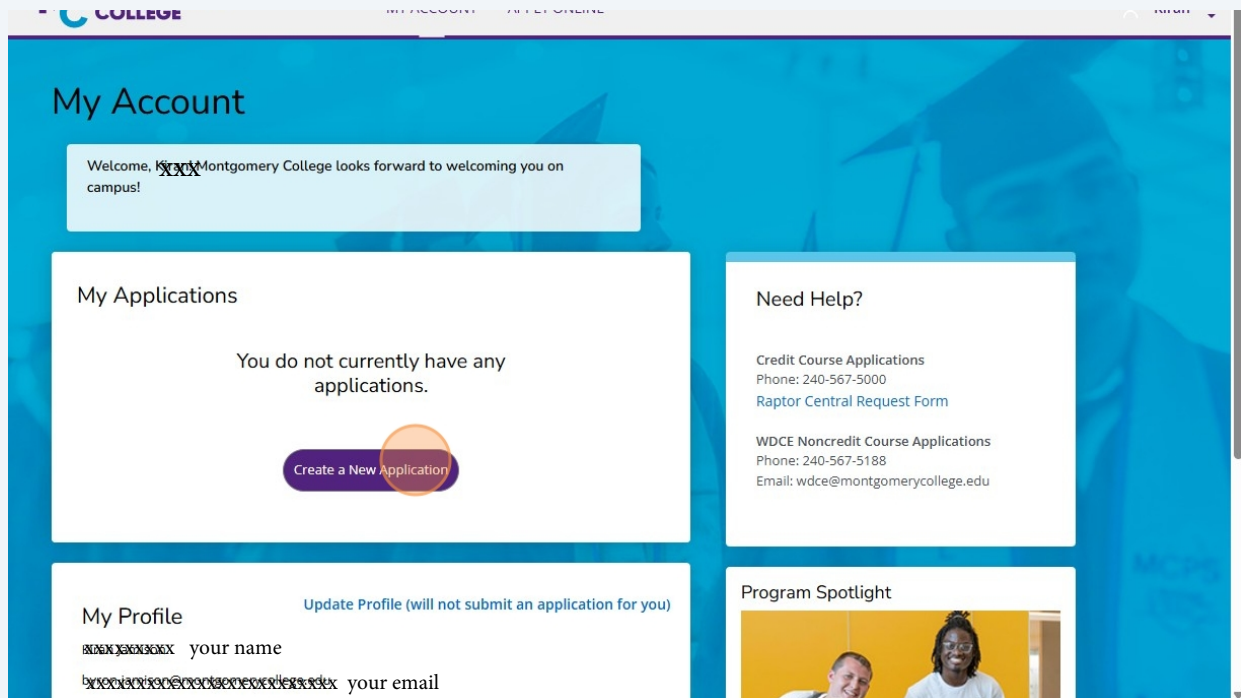
8

An email address verification link will be sent to the email address you entered on the form.

Click the verification link to proceed.

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Click "Create a New Application".



- 10 On the next screen, click "Start a New Application".

The screenshot shows the Montgomery College application page. At the top, there is a header with the Montgomery College logo on the left, and links for "MY ACCOUNT" and "APPLY ONLINE" in the center. On the right, a user profile icon is labeled "Kiran". Below the header, the main heading is "Application". A central white box contains the text: "Your decision to start your extraordinary journey at Montgomery College is a smart one. Whether you're starting right out of high school or returning to college to pursue a new path, you belong here." Below this text is a purple button labeled "Start a New Application", which is highlighted with an orange circle. At the bottom of the white box, there is a link for "Privacy Policy".

- 11 Then click "Continue".

The screenshot shows the "Online Application" page. The header is similar to the previous page, with the Montgomery College logo and links for "MY ACCOUNT" and "APPLY ONLINE". The user profile icon is labeled "Kiran". The main heading is "Online Application". A central white box contains the text: "Choose an application to continue or start a new application below". Below this text, there is a radio button selected for "Fall 2025 (August 2025 - December 2025) - Undecided Continuing Education". At the bottom of the white box, there are two buttons: "Start a New Application Here" and "Continue". The "Continue" button is highlighted with an orange circle. At the bottom of the white box, there is a link for "Privacy Policy".

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Fill in the application form.

Be sure to complete all required fields. Required fields are marked with a red *.

Plans Personal Demographics Academics Certifications

Please enter your information in each of the following sections. Fields with a red asterisk (*) are required and must be completed before you can submit your application. Additional questions may become required based on your answers to a previous question.

Who is filling out the application?

Student

Student Information

MC is required by state and federal guidelines to report on some of the questions asked. MC respectfully asks that you complete each item and recognizes that not every question asked is fully representative of individuals in our community and student body.

Please choose the option that best describes you: *

I am planning to attend Workforce Development and Continuing Education (WDCE) noncredit courses

Workforce Development and Continuing Education (WDCE)
Learn more about [noncredit programs](#) at Montgomery College.

Have you previously applied to a WDCE noncredit program at Montgomery College? *

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When you have completed the application, click the **Submit Application** button.

Please note that once submitted, this application can no longer be edited or changed. Upon successful submission, you will see a confirmation message, and the status of your application submission will be updated in the 'My Applications' area.

Certification

Do you certify the following? *

I certify that the information on this application is correct and complete; I understand that falsification may result in dismissal and/or retroactive adjustment of tuition and fees. I certify that I am aware of Montgomery College's (MC) policy on drug and alcohol abuse prevention, and that MC is a tobacco-free institution and thus prohibits the use of tobacco products on all MC-owned property. If admitted, I agree to abide by policies and procedures of MC (montgomerycollege.edu/verified/pnp). I understand that I am responsible for all costs including necessary collection costs to satisfy my debts to the college. Upon request by a designated college official, I agree to provide evidence of the information on this application for verification by the college. My signature also provides consent to Montgomery College to collect and use my personal information for business processes related to my enrollment at the college.

☐ Yes ☒ No

Signature *
(type name)

Signature Date *
12/4/2025

Previous Page Save Application Preview Before Submission **Submit Application**

[Privacy Policy](#)

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When your account is ready, you will receive a welcome email that lists your Montgomery College ID number (M#), MyMC username, and next steps for claiming your account, registering, and paying your bill.

When to expect the email?

In most cases, students will receive the welcome email in less than an hour.

If your application requires manual review, you will receive the email within **3** business days (excludes weekends). This timeframe is extended during college closures (e.g., holidays, spring and winter break).

If you have not received the welcome email within 3 business, please call us at (240) 567-5188.